

Section: Instructional Program
Title: Curriculum and Textbook / Instructional Resource Adoption
Number: IIAA
Legal Refs: 170.051-.171 RSMo.
Adopted: March 12, 1992
Revised: June 22, 2017

It is the responsibility of the Park Hill Board of Education to make provisions for the curriculum and selection of appropriate instructional resources (e.g., textbooks, digital products, supplemental materials) for all pupils enrolled in the public schools.

Required resources are provided at no cost to students. The responsibility for the development of the curriculum and the selection of textbooks and materials lies with the teachers, parents, and administrators. Curriculum updates and new resource adoptions shall be done periodically as part of the regular evaluation of curriculum areas on a systematic district-wide basis. A curriculum content committee will be established comprised of teachers, and administrators. Parents will have an opportunity to review curriculum and textbooks prior to Board approval; advance notice will be provided via Board meeting agendas.

Resource materials should be selected to maximize their useful life and relevancy. Selection will be made with the cooperation of the district curriculum content committee and administration under the direction of the Assistant Superintendent for Academic Services. Consideration shall be given to multiple textbook / material/ resource products in the content areas, when available, to provide opportunities for each child to realize the greatest potential through education.

A typical sequence for the adoption process could include the following elements:

- a) review the present program, assessment data and current research
- b) gather input from teachers and administrators
- c) determine appropriate learning standards and outcomes
- d) select instructional resources
- e) present recommended curriculum and resources for Board approval
- f) perform periodic evaluation of the curriculum

A recommendation for curriculum and resource adoption will be submitted by the Assistant Superintendent for Academic Services or his/ her designee to the Board for formal adoption.

Disposal of Obsolete Resources

In keeping with the Missouri Department of Elementary and Secondary Education recommendations and the general practice of better schools throughout the nation, the school district will attempt to update the district's resources when appropriate. When this occurs, textbooks and other instructional resources become obsolete. These resources shall be disposed of in the following manner:

1. Offer textbooks and other resource materials for recycling/ resale if appropriate
2. Discard resource materials that cannot be sold or recycled.

Park Hill School District, Platte County, MO